



NAME (Mr., Mrs., Ms., etc.)		DATE	
ADDRESS		APT.#	CITY
STATE	ZIP CODE	PHONE	
EMAIL		MAKE	MODEL
LICENSE PLATE	COLOR	MILEAGE	
VIN NUMBER		YEAR	
		INSPECTED BY	

This checklist is personalized for European Coach Inc customers and is recommended every 3 YEARS or 30,000 MILES (★ whichever comes first). All services will be performed according to European Coach Inc standards and procedures. No Exceptions To The Policy. Some checklist items may not apply to certain makes or models. Some services may require an additional cost.

DIAGNOSTICS AND ELECTRONICS

1. **PERFORM:** Full vehicle diagnostic scan (stored, pending & history codes) _____
2. **INSPECT:** Warning lights (engine, ABS, airbag, traction control, etc.) _____
3. **RESET:** Service reminder / maintenance interval lights _____
4. **RESET:** Vehicle adaptations (if applicable) _____
5. **TEST:** Battery condition REPLACE CHARGE GOOD
Battery Terminals: Pass Fail Battery Cables: Pass Fail
6. **INSPECT:** Battery registration status (if applicable) _____
7. **INSPECT:** Instrument cluster & gauge operation _____

ENGINE & INTAKE SYSTEM

8. **REMOVE & REPLACE:** Engine oil (certified / factory-spec) & oil filter, replace drain plug & washer _____
9. **REMOVE & REPLACE:** Engine air filter elements & clean air filter box, containers & tubing _____
10. **REMOVE & REPLACE:** Cabin / charcoal pollen filters & clean air ducts _____
11. **PERFORM:** Throttle body cleaning _____
12. **PERFORM:** Engine intake / intake valve cleaning _____
13. **INSPECT:** Engine mounts _____
14. **INSPECT:** Vacuum lines, intake hoses & boost hoses _____
15. **INSPECT:** Crankcase ventilation / PCV system _____

IGNITION & FUEL SYSTEM

16. **REMOVE & REPLACE:** Spark plugs _____
17. **INSPECT:** Ignition coils & wiring _____
18. **PERFORM:** Fuel injection system cleaning _____
19. **INSPECT:** Fuel lines & visible fuel system components _____

DRIVE BELTS

20. **REMOVE & REPLACE:** Engine drive belts / accessory belts _____
21. **INSPECT:** Belt tensioners & idler pulleys _____

COOLING SYSTEM

22. **PERFORM:** Cooling system service (drain coolant, flush radiator, drain & refill entire system with factory-recommended coolant, free of contaminants) _____

23. **INSPECT:** Radiator & coolant hoses _____

24. **INSPECT:** Expansion tank _____

25. **INSPECT:** Coolant flanges & fittings _____

26. **INSPECT:** Thermostat operation _____

27. **INSPECT:** Electric water pump operation (if equipped) _____

TRANSMISSION & DRIVELINE

28. **REMOVE & REPLACE:** Transmission service – fluid, filter & gasket (automatic or manual, as applicable) _____

29. **INSPECT:** Transmission mounts _____

30. **INSPECT:** Differential(s) / transfer case (if equipped) _____

31. **INSPECT:** Axles, driveshaft, CV joints & boots _____

32. **INSPECT:** Driveshaft center support bearing _____

33. **INSPECT:** Driveline leaks, vibration or abnormal noise _____

BRAKE SYSTEM

34. **REMOVE & REPLACE:** Brake fluid (factory specification) _____

35. **INSPECT:** Brake pads, rotors & sensors _____

Pass Fail Note: _____
BRAKE NOTE: If the brake light sensors goes on, rotors, pad and sensors must be changed at the same time. Rotors **will not be** machined under any circumstances.)

36. **INSPECT:** Brake hoses _____

37. **INSPECT:** Brake calipers & slide pin operation _____

38. **INSPECT:** Parking brake operation (manual or electronic) _____

SUSPENSION & STEERING

39. **INSPECT:** Suspension components (control arms, sway bar & struts / shocks) _____

40. **INSPECT:** Ball joints _____

41. **INSPECT:** Inner & outer tie rods _____

42. **INSPECT:** Steering rack for leaks or excessive play _____

TIRES & WHEELS

43. **PERFORM:** Balance & rotate all tires (if applicable) _____

44. **PERFORM:** 4-wheel computerized alignment (factory specification / custom wheel adjustments) _____

45. **INSPECT:** Tire tread depth & condition _____

46. **INSPECT:** Wheels / rims for cracks, damage or scuffing _____

47. **CHECK:** Tire pressures & torque _____

48. **INSPECT:** Spare tire condition & adjust pressure (if equipped) _____

49. **TIRE CONDITIONS EXCEEDS:** FRONT 2/32" YES NO REAR 2/32" YES NO Tire Torque ____ lb | Tire PSI Front ____ Rear ____

HVAC SYSTEM

50. **INSPECT:** Air conditioning operation 

51. **INSPECT:** Heating system operation 

52. **INSPECT:** Cabin airflow & vent operation _____

EXHAUST & EMISSIONS

53. **INSPECT:** Exhaust system for leaks or damage _____
54. **INSPECT:** Exhaust flex sections & heat shields _____
55. **INSPECT:** Turbocharger / supercharger (if equipped) _____
56. **INSPECT:** EVAP system components (visual) _____

EXTERIOR, INTERIOR & SAFETY

57. **INSPECT:** All exterior & interior lighting _____
NOTE: Specialty bulbs (Xenon / HID / LED) replaced at additional cost
58. **INSPECT:** Power windows, locks, mirrors, security system & key function _____
59. **INSPECT:** Seat belts, airbags & safety components _____
60. **INSPECT:** Windshield, door glass & washer system _____
61. **PERFORM:** Clean, adjust & test windshield washer nozzles _____
62. **REMOVE & REPLACE:** Front & rear wiper blades (if applicable) _____
63. **CLEAN & LUBE:** Door hinges, trunk latches & hood hinges _____
64. **CLEAN & LUBE:** Sunroof tracks / convertible top (if equipped) _____
65. **INSPECT:** Body & interior for loose, missing or damaged components _____
66. **INSPECT:** Horn operation _____

POWER STEERING

67. **PERFORM:** Power steering fluid service (flush out contaminants & refill fluid - If Electric Inspect) _____

HEADLIGHTS

68. **RECONDITION:** Headlights (wet sand, buff & clear, oxidation removal & clear application) _____

DETAILING (IF APPLICABLE)

69. **STEAM CLEAN:** Engine _____
70. ****DETAIL:** Exterior wash, clay, buff & polish _____
71. ****CLEAN & TREAT:** Interior surfaces, leather & vinyl with UV protection _____
72. ****SHAMPOO:** Carpets & clean headliner _____
73. ****CLEAN:** All windows including sunroof glass _____
74. ****POLISH:** Wheels & tires, apply exterior vinyl dressing _____

FINAL CHECKS

75. **TOP OFF:** All fluid levels as necessary _____
76. **ROAD TEST:** Vehicle operated approximately 2-5 miles _____
77. **Loaner Car:** Customer will be provided with a rental car at \$50 maximum for 24 hours only _____

Parts Removed: All parts removed from customer's vehicle will be returned to the customer upon completion for job. Customer has the option of disposing or retaining old parts. Fluids will not be saved or returned due to the hazardous waste laws of the county. If there are any core deposit charges and customer decides to keep core, customer will be responsible for the cost of the core.

NOTE: * = IF APPLICABLE ** = AS NEEDED

**70, 71, 72, 73, 74: Not included in service. These can be done at additional cost.

FOR OFFICE USE ONLY

PARTS LIST FOR FULL SERVICE

★	#	PART NUMBER / DESCRIPTION	QTY	PRICE
	1	Differential Fluid		
	2	Fuel Filter		
	3	Coolant : Antifreeze		
	4	F1 Hydraulic Fluid		
	5	Ignition Coils		
	6	Drive Belts		
	7	Spark Plugs "High Power"		
	8	Ignition Wire Set		
	9	Wiper Blade Set (Front)		
	10	Wiper Blade Set (Rear)*		
	11	Engine Oil (Only Factory Recommended Spec)		
	12	Engine Oil Filter Kit + Oil Drain Plug		
	13	Thermostat		
	14	Catalytic Converter and O2 Sensor Cleaner Additive		
	15	Light bulbs		
	16	Auto Transmission Fluid* ** A/T Filter A/T Pan Gasket		
or		Manual Transmission Fluid* **		
	17	Fuel Injection System Cleaner		
	18	Intake Valve Cleaner		
	19	A/C Refrigerant		
	20	A/C System Lubricant Additive		
	21	Power Steering Fluid**		
	22	Brake Fluid		
	23	Washer Fluid Concentrate - Windshield/Headlight**		
	24	Air Filters		
	25	Cabin Air Filters		
	26	Throttle Body Cleaner		
			LABOR TOTAL	PARTS TOTAL
	FULL SERVICE (3 years or 30,000 miles whichever comes first)			

NOTE

SERVICE AND REPAIR AUTHORIZATION

I, the owner, hereby authorize European Coach Inc, to perform the above repairs and supply the necessary parts or materials. I understand any cost quoted is an estimate only. European Coach Inc employees may operate my vehicle for inspection, testing, or delivery at my own risk. European Coach Inc will not be responsible for loss or damage to said vehicle or articles left in it. European Coach Inc will not be held responsible in the delay of shipping of parts and understand some jobs must be sublet. I agree to pay a reasonable storage fee on vehicles left more than 24 hours, after notification of completed repairs and understand that payment is due in full before said vehicle is released back to the owner. I AGREE THAT THE VEHICLE MAY BE SOLD AS PROVIDED BY LAW.

IN THE EVENT A LAWYER IS RETAINED TO FORECLOSE ON THIS LIEN OR TO BRING SUIT FOR COLLECTION OF ANY SUMS DUE, I AGREE TO PAY COSTS OF COLLECTION AND REASONABLE ATTORNEY FEES.

NOTE: Only work honored is what is stated on this invoice. No coupons or verbal agreements are honored, unless listed below.

X

Customer Signature

Date

NO PERSONAL CHECKS	TOTAL LABOR		
	SUBTOTAL PARTS		
WARRANTY POLICY	TOXIC WASTE CHARGE		
30 DAY OR 1,000 MILES PARTS & LABOR "Whichever comes first policy" All guarantees are only taken care of on these premises. We are not responsible for towing or incidental expenses.	SUBLET REPAIRS		
	TOW FEE		
	STORAGE FEE		
	SALES TAX		
NO EXCEPTIONS UNDER ANY CIRCUMSTANCES	TOTAL		